



Events at J.D. McCarty Center



Welcome to the J. D. McCarty Center

Event Rental Guide!

Inside, you'll find a comprehensive overview of our diverse event rental options, each thoughtfully designed to elevate your business events and strengthen community engagement. With a variety of spaces to choose from, you'll be able to explore and identify the ideal setting that best suits the specific needs and goals of your event.

Whether you're hosting a corporate gathering, a community celebration, or a private function, our flexible spaces are here to make your event a memorable success.



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How to Reserve

The J. D. McCarty Center's Conference Center and facilities are available for rent through the Events Coordinator. Reservations are approved on a first-come, first served basis.

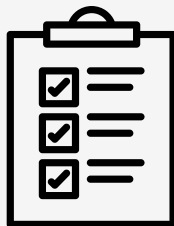


WHO CAN RESERVE?

- An individual who requests the use of one of the areas on behalf of an individual, group, or agency.
- Any J. D. McCarty Center Employee

READY TO RESERVE?

All applicants are required to read and sign the JDMC Facility Rental & Use Agreement



APPLY FOR A RESERVATION:

Complete the online form at <https://forms.office.com/g/z5HsyNeHvk>

to submit your request. This is just requesting your date, it does not secure your date.



AWAIT APPROVAL:

If your request is approved, JDMC will contact you with confirmation via the preferred method you indicated on the form to set up a meeting to go over and sign the reservation contract.

Conference Rooms

Our versatile 3,150-square-foot conference/banquet room can be divided into three separate spaces, offering seating for up to 100 guests in a variety of configurations. With soundproofing, ceiling-mounted 4k projectors, automatic screens, and sound systems, this room is equally suited for business meetings or banquets. Its flexibility ensures it meets your unique event requirements.

■ Single Conference Room



- Seating for up to 30 guests
- One 4k projector
- Automatic screen and sound system
- Table and chair setup

\$60/hour

■ Two Conference Rooms



- Seating for up to 55 guests
- Two 4k projectors
- Two automatic screens and sound system
- Table and chair setup

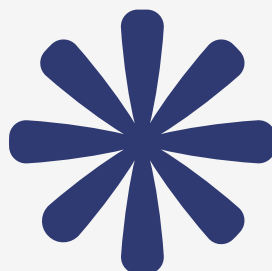
\$85/hour

■ Three Conference Rooms **limited availability**



- Seating for up to 100 guests
- Three 4k projectors
- Three automatic screens and sound system
- Table and chair setup

\$100/hour



Auditorium



At the heart of the conference center is a 200-seat amphitheater-style auditorium with tiered desks on 10 levels, ensuring an unobstructed view for every attendee. The desks feature ergonomic chairs, non-reflective surfaces, power outlets, and both high-speed Ethernet and Wi-Fi connectivity to keep your participants engaged and connected.

\$100/hour

- Equipped with A/V technology
- 8K video projector
- Broadcast and playback equipment
- Fully integrated sound and visual controls



Designed for accessibility, the auditorium provides an ideal space for focused instruction, immersive training sessions, or impactful presentations. A spacious pre-function area with large windows offers a bright, welcoming space perfect for displays and vendor booths.

Approved Catering

Should your event require a meal, catering services must be selected from our list of approved and preferred vendors.

If you wish to use a caterer not included on the preferred vendor list, prior written approval must be obtained from the Events Coordinator. Please note that such approval may incur additional fees.

■ **Social Butterfly Catering**

- Email: sbcateringassistant@gmail.com
- Phone: (405) 701-6077

■ **B & B Kitchen**

- Email: admin@bandbcatering.com
- Phone: (405) 427-7675

■ **Harris Custom Catering**

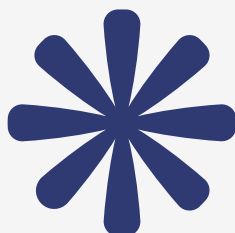
- Email: events@harriscustomcatering.com
- Phone: (405) 735-8171

■ **NOSH @ Catering Creations**

- Email: catering@noshinmoore.com
- Phone: (405) 676-6674

■ **PlateLee**

- Email: plateleemeals1@gmail.com
- Phone: (405) 401-6696





Thank You

Thank you for considering Events at J.D. McCarty Center as the venue for your upcoming event. We are committed to providing you with exceptional service and a unique, flexible space that will ensure your event is a resounding success. Our team is dedicated to supporting you every step of the way, from the planning stages through to the final details.



To discuss your options,
ask questions or
brainstorm event ideas,
please email our Events
Coordinator at
abbi.fuller@jdmc.ok.gov



 (405) 307-2805

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