



# J. D. McCarty Center

for children with developmental disabilities

## PUBLIC NOTICE

A special meeting of the Cerebral Palsy Commission will be held at 6:45 p.m. June 10, 2019 at the J.D. McCarty Center, 2002 E. Robinson, Norman, Oklahoma, at which time and place the Commission will consider and act upon matters set forth on the agenda for said meeting.

*Victoria Kuester Steffen*

Vicki Kuester Steffen, Director  
J.D. McCarty Center

## AGENDA

### **I. CALL TO ORDER AT 6:45 p.m.**

### **II. DISPOSITION OF ROUTINE BUSINESS**

- a. Present for review and vote to approve/disapprove minutes of the May 6, 2019 Commission Meeting
- b. Present for Review the Key Statistics Report for May 2019.
- c. Personnel Status (FTE)
- d. Facility/Construction Update
- e. Waiting List Update
- f. Center Public Relations/Community Activities

### **III. SPECIAL AGENDA ITEMS**

- a. Present and vote to approve or disapprove the actions of the May 16, 2019 Executive Committee Meeting.  
There were no actions taken.
- b. Present and vote to approve or disapprove the actions of the June 10, 2019 Medical/Dental Staff Meeting.
  - Review of Medical/Dental Staff By-Laws
  - Approval of Pediatric Nutrition Care Manual 2019-2020
  - Approval of Center QAPI Plan for 2019-2020
  - Approval of Ambulatory Care QAPI Plan for 2019-2020
  - Election of Officers for Medical/Dental Staff
  - Credentialing of Medical/Dental Staff
- c. Distribution of Governing Body and Executive Director Evaluation forms.
- d. Identify names to serve on Cerebral Palsy Commission.
- e. Update FY'20 budget, if needed.

### **Cerebral Palsy Commission**



Karen Rieger

Rob McCalla

Chuck Thompson

Joe Steil

William Hart

### **Administration**

Vicki Kuester Steffen  
Director & CEO

Eileen M. Fox, M.D.  
Chief of Staff

Thomas Thurston, M.D.  
Medical Director

#### **IV. UNFINISHED BUSINESS**

None

#### **V. ADJOURNMENT**

The next Cerebral Palsy Commission meeting will be held August 6, 2019, at 6:00pm in the Boardroom of the J.D. McCarty Center.

**NOTE:** The Commission may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda

#### **CERTIFICATION OF POSTING**

I, the undersigned, hereby certify that I posted a true and correct copy of the foregoing Public Notice and Agenda in the main lobby of said J.D. McCarty Center at 2002 E. Robinson in the city of Norman, Cleveland County, Oklahoma, on this 6<sup>th</sup> day of June, 2019.



Amanda Grady  
CPC/J.D. McCarty Center